



WORLD JERSEY CATTLE BUREAU

NOTICE OF THE ANNUAL COUNCIL MEETING 2020 – BY CORRESPONDENCE

Comments and questions to be submitted to admin@wjcb.net

By **MONDAY 7th DECEMBER 2020**

AGENDA

1. President's Welcome (Information letter regarding this Meeting)
2. Record Members of the Council eligible to vote
3. Receive Apologies
4. Approve Minutes of the 2019 Council Meeting, Rwanda
5. Matters Arising
 - a. Constitution
 - b. Review of Bureau Role and Procedures
 - c. 2018 International Conference
6. VP North America - Confirmation of Mr C Sorenson
7. Bureau Business:
 - a) President's Report for the year
 - b) Vice Presidents' Reports
 - c) Secretary's Report
 - d) Treasurer's Report
 - e) Approval of Accounts for 2019
 - f) Approve Budget 2021
 - g) Membership Applications
 - i. Italy
 - h) Membership Fees
 - i) Appoint Accountant
8. Bureau Meetings
 - a. 2021 France & Jersey Island (European Jersey Forum)
 - b. 2022 International Conference, Australia
 - c. 2023 Latin America (Latin America Jersey Forum)
 - d. 2024 International Conference, Denmark
 - e. 2025 to be arranged
 - f. 2026 South Africa (African Jersey Forum)
9. Any Other Business
 - a. Managing Jersey Australia through COVID-19 (for information)
 - b. Jersey Neuropathy with Splayed Forelimbs (for information)

Notes and explanations to Agenda Items – for Official/voting representatives

1. President's Welcome

I welcome everyone to our annual Council Meeting and, due to international travel restrictions caused by the COVID-19 pandemic, we are prevented from gathering in person in one place as is the normal procedure.

The logistics of holding a 'virtual' (on-line) meeting in real time for 40-50 people spanning 16 time zones was felt to be too great so, as a compromise, we are conducting the meeting "by correspondence". This means that representatives of the breed associations and also life members around the world can participate in the meeting, and necessitates comprehensive notes being created for each point on the agenda to provide the backdrop and facts.

I feel sure that the business of the Bureau can be more than adequately carried out by this process and look forward to questions and feedback from delegates.

2. Record Members of Council eligible to vote

Official/voting representatives of member organisations of the Bureau, details as emailed to the Secretary by National Member Associations

3. Receive apologies

Anyone with apologies, please e-mail the Secretary

4. Approve Minutes of the 2019 Council Meeting in Rwanda

After having read the Minutes of the 2019 Council Meeting held in Rwanda, if you attended that meeting, please let the Secretary know if you approve the Minutes.

5. Matters arising

5. a. Constitution

The amended Constitution has yet to be registered with the Royal Court in Jersey as, at present, it was felt that the expense of possibly several thousand Pounds Sterling for engaging lawyers to do this was not warranted as both the President and Patron are Jersey residents; and therefore the Bureau is currently meeting Jersey law.

5. b. Bureau Role and Procedures

The attached Development Plan provides an overview of the breed within a rapidly evolving global dairy industry, along with potential pointers for the future from Officers. Please e-mail the Secretary with comments.

5. c. 2018 International Conference

AJCA have clarified concerns raised:- a new Conference Centre, with capacity for all attendees, was not completed on time and alternative accommodation was not available with capacity to host the full party; Bureau levy collection omitted a few regular attendees from Canada to the AJCA Annual Meeting due to an oversight within the booking process; Post-tour visit cancellation was due to on-farm staff changes making it impractical.

6. Confirmation of Mr Chris Sorenson as Vice President North America

The Vice President (VP) for North America, Kathryn Roxburgh, resigned her position in March 2020. Jersey Canada and the American Jersey Cattle Association have nominated Mr Chris Sorenson as a replacement VP for North America. As an interim

measure, and so that the business of the Bureau could continue, the Officers accepted the nomination and included Chris in recent meetings.

We are seeking Council's approval to formally accept this nomination (in accordance with Clause 14d of the Constitution). Chris will remain in post until the next International Conference. Please e-mail the Secretary to approve this appointment.

7. Bureau Business

If you have any questions regarding the reports in this section (all attached), please e-mail them to the Secretary.

Otherwise, please e-mail the Secretary to approve reports and items

7. a. President's Report

7. b. Vice Presidents' reports

7. c. Secretary's report

7. d. Treasurer's report

7. e. Approval of Accounts for 2019

The accounts were prepared by ABC (Accounting & Bookkeeping Company) Jersey as in previous years.

An audit process is required to be completed by two or more Bureau members, normally voted by the Council at its first of two meetings that usually make up the Annual Council Meeting.

In this instance, the Officers requested two or more Bureau members residing in Jersey perform this audit function, and James Godfrey and Robert Perchard were available. A "virtual" audit meeting was held on 12th November 2020. Present were the President, Treasurer, Secretary, James Godfrey and Robert Perchard.

The following is a short statement received from James and Robert:

- 1. We were asked to undertake an independent review of the accounts of the World Jersey Cattle Bureau.*
- 2. We reviewed the Unaudited Financial Statements for the World Jersey Cattle Bureau as at 31/12/2019 along with the bank statements provided and carried out a random test on expenditure.*
- 3. We asked a number of questions regarding the income and expenditure and received satisfactory answers to every question.*
- 4. We are content that the above financial statements provide a true and accurate position of the WJCB finances at the year-end 2019.*

7. f. Approve Budget 2021

The Treasurer has prepared a budget for 2021, and this has been discussed by the Officers.

One crucial income stream "Surplus on Conference/Annual Meeting" (i.e. the 6% levy of the cost of attending the annual meeting and tours which is charged to all delegates) is very uncertain for 2021 as we may not be in a position to hold an event or, at best, it may be an extremely small and regional one.

All costs have been re-evaluated and reduced where possible.

7. g. Membership Applications – Italy

We have an existing and paid up National Member for Italy, but expressions have been made by another Jersey organisation in that country to become a National Member. Bureau rules state that we can only have one national breed society per country and the present member will remain in place. Discussions and negotiations could continue if Herd Book responsibilities change. The Officers would deal with this and bring it back to full Council if appropriate.

7. h. Membership Fees

The Treasurer has proposed that all fees remain the same for 2021.

7. i. Appoint Accountant

Our accountants (ABC Jersey) are willing to put themselves forward for re-election for another year.

The Treasurer proposes that ABC Jersey be reappointed as WJCB accountants for another year. Please e-mail the Secretary if you approve this appointment.

8. Bureau Meetings (for information)

8. a. 2021 France & Jersey Island (European Jersey Forum)

With the postponement of the 2021 International Conference in Australia due to the effects caused by the COVID-19 pandemic, tentative plans are being drawn up to have the WJCB's 2021 Annual Meeting held in conjunction with the European Jersey Forum annual meeting in France in September 2021. Further discussions will be held in January 2021 and a final decision will be made by the end of May at the latest.

8. b. 2022 International Conference, Australia

We are grateful to Jersey Australia for offering to host the (postponed) International Conference in April/May 2022, and for this to be possible the world will have needed to be a long way towards reversing all the restrictions posed by the pandemic so that we are all more confident and indeed totally able to undertake international travel. The Bureau officers will resume discussions with Jersey Australia in early 2021, and it is important that at that stage we feel confident that advances in the production of a safe and effective vaccine will allow for a large gathering of Bureau members so the proposed programme can proceed. We will need the support of sponsors, both local and international, a crucial element for any successful International Conference of the Bureau to be held.

8. c. 2023 Latin America (in conjunction with the Latin America Jersey Forum)

We would propose to hold our 2023 Annual Meeting and Tour in one of the countries of Latin America, to be held simultaneously with a meeting of the Latin America Jersey Forum. Date to be decided.

8. d. 2024 International Conference, Denmark

As previously agreed by the Council, our 2024 International Conference will be held in Denmark. Date to be decided.

8. e. 2025 – yet to be decided

8. f. 2026 South Africa (in conjunction with the African Jersey Forum)

9. Any Other Business – reports attached for information