



# Terms of Reference for Breed Associations Working Group

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## 1 Background

This Breed Association Working Group (BA-WG) was established in 2014 and Matthew Shaffer was appointed as its chairperson.

Matthew Shaffer resigned as Chairperson in October 2016 during the ICAR meeting in Chile. Prior to seeking to appoint a new Chairperson these terms of reference have been reviewed and reformatted as part of the ICAR branding initiative.

A draft of these terms of reference was circulated to stakeholders in January 2017 and feedback has been incorporated in this draft (v3.2).

This draft was approved by the ICAR Board at its meeting on 10<sup>th</sup> February 2017.



## 2 Objectives

The objectives of the BA-WG are to:

- a. Scope: Common Breed Association activities for Cattle, Sheep, Goats, small Camelid, and Buffalo. It is accepted that work is likely to proceed more rapidly for cattle than the other species.
- b. Act as the interface between Breed Associations worldwide and ICAR, and encourage cooperative work in areas of common interest.
- c. Ensure the combined capabilities of Breed Associations & ICAR are used to deliver mutual benefits in the areas of common interest.
- d. Encourage cross membership of working groups in common areas.
- e. Report to the ICAR Board at regular intervals, at least yearly.

## 3 Governance & Reporting

### 3.1 Working Group

The BA-WG is a Committee whose Chairperson is appointed by the ICAR Board and whose members are appointed by the Chairperson in consultation with the ICAR Secretariat and relevant breed association world bodies.

The BA-WG will comprise members who cover some or all, depending on the level of interest and participation in Breed Association and ICAR activities, of the following interests:

- a. Geographical regions: Europe (West and East), North America, Latin America, Asia, Africa & Oceania.
- b. Breed Association Technical Expertise: pedigree recording, animal identification, conformation recording, performance recording, genetic evaluation and international collaboration.
- c. Supporters of ICAR Participation in Breed Association activities: guidelines and standards, identification, conformation and parentage.

The Working Group, may from time to time, form expert advisory groups to provide advice on topics of relevance to achieving the objectives of the Working Group.

### 3.2 Secretariat & Reporting

Role of BA-WG Secretariat:

- a. Group Composition – maintain list of Group members with up-to-date contact details, in consultation with Chairperson and ICAR Board ensure membership is comprised of interested and enthusiastic members representing active stakeholders.



- b. Group Meetings – agree dates and venues in consultation with Chairperson, provide notice of meetings to members, agree agenda with Chairperson, distribute agenda, take minutes, agree minutes with Chairperson, and distribute minutes.

### **3.3 Communications with the ICAR Board**

- a. Provide a report to the ICAR Board containing justified and supported recommendations.
- b. The ICAR Secretariat support person as identified from time to time by the ICAR Chief Executive. All communications for the Group are to be copied to this person.

## **4 Priorities**

Priorities are to be established by the Committee taking account of its terms of reference and any requests from the ICAR Board.

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